

# LaserRed

To transfer over a domain name and website, we need the following to be completed please:

First Stage is to transfer over the website files from your current hosting provider to our server.

To enable the website files to be safely transferred to us, we require:

- ftp address
- username
- password

If you have these or can ask your current hosting provider for them, we can transfer the files to our servers ready for when the domain name is transferred.

This will enable us to upload the files to our server on your domain name and your website will carry on being seen by people.

The next stage is, once we have the files over; please fax the following information to your current hosting provider on your letter headed paper.

***(Copy and paste in to your letter..)***

Dear <Hosting Provider>

Please arrange the following ASAP.

Change the Admin, Tech details, TAG and DNS for the following domains names

<List all the domain names you wish to transfer over>

Our TAG is:

ELITEUK for the .co.uk domain names.

Our DNS for other domain names are:

DNS01.ELITEUKSERVE.NET 217.68.241.1

DNS02.ELITEUKSERVE.NET 217.68.242.1

DNS03.ELITEUKSERVE.NET 217.68.243.1

Admin / Technical Details:

Admin Name	Domain Administration
Admin Address	Internet House
Admin Address	33 Kingston Crescent
Admin Address	Portsmouth
Admin Address	PO2 8AA
Admin Address	Hampshire
Admin Address	GREAT BRITAIN (UK)
Admin Email	<a href="mailto:domains@eliteukserve.net">domains@eliteukserve.net</a>

Admin Phone	+44.8707415898
Admin Fax	+44.8707415899
Tech Name	Domain Administration
Tech Address	Internet House
Tech Address	33 Kingston Crescent
Tech Address	Portsmouth
Tech Address	PO2 8AA
Tech Address	Hampshire
Tech Address	GREAT BRITAIN (UK)
Tech Email	<a href="mailto:domains@eliteukserve.net">domains@eliteukserve.net</a>
Tech Phone	+44.8707415898
Tech Fax	+44.8707415899

**Then finish with your usual salutation.**

Please let us know when you have completed this second stage as we are then prepared for the transfer, phone us on 0870 770 7687

**Email Addresses**

In the meantime, let us have any email addresses you use or would like to be set up, we can set these up as soon the transfer is effected, any time of day.

Please note, there is always a possibility of losing a few emails when transferring over a domain name, but if we follow the above, it will reduce the possibility.

Questions, if you have any, please just ask.

*Peter J O'Leary*